



Seminar on Legal Writing

Pan-European Advanced Seminar for Court Staff and Bailiffs

Trier, 30-31 January 2025



EXCELLENCE IN
EUROPEAN LAW¹

Speakers

Remigijus Jokubauskas, Partner, LegatumLaw, Vilnius

Remigijus Jokubauskas is a Doctor of Laws at Mykolas Romeris University. He previously worked as a Court Clerk at the Supreme Court of Lithuania. He was a member of the drafting group of the Guidelines on e-Evidence in Civil and Administrative Proceedings of the Council of Europe. He has organised several workshops related to EU Civil Procedure and is the author of various publications on Insolvency Law, Private International Law and arbitration.

Tanja Vybíralová, Linguist, Newton University, Brno

Tanja Vybíralová is a lecturer in English at Newton University in Brno, Czech Republic, where she mainly teaches Business English. She has been working as a trainer for the Judicial Academies of the Czech Republic and Slovak Republic, teaching online Legal English courses for judges, court staff and prosecutors as well as intensive courses organised by both Academies. In her capacity as a linguistic expert, she has taught several courses on cooperation in cross-border civil and commercial matters in the EU.

Key topics

- Drafting persuasive judgments in cross-border civil disputes
- Legal research and argumentation
- Legal English language training on improving writing skills

Language
English

Event number
125DT01

Organiser
Anastasia Patta, ERA

Location
ERA Conference Centre
Metzer Allee 4
54295 Trier

Seminar on Legal Writing

Thursday, 30 January 2025

- 08:45 Arrival and registration of participants
- 09:00 **Welcome and getting to know each other**
Anastasia Patta, ERA
- 09:30 **Introduction to legal writing, argumentation and legal research with a focus on EU civil procedural law**
Remigijus Jokubauskas
- 11:00 Coffee break
- 11:30 **Legal language training: exercises for improving writing skills**
Tanja Vybíralová
- 13:00 Lunch

WORKSHOP I

Moderators: *Remigijus Jokubauskas & Tanja Vybíralová*

- 14:00 **Presentation and explanation of the practical task**
Drafting a judgment on jurisdiction in a cross-border civil dispute
- 14:15 **Working on the draft judgment**
Each participant individually
- 15:45 Coffee break
- 16:15 **Presentation of work done & feedback in plenary**
- 17:30 End of the first seminar day
- 19:00 Seminar dinner

Friday, 31 January 2025

- 09:00 **Legal language training (Part II): practical exercises in small groups**
Tanja Vybíralová

WORKSHOP II

Moderators: *Remigijus Jokubauskas & Tanja Vybíralová*

- 10:15 **Presentation and explanation of the practical task**
Drafting a judgment on refusal of recognition of a foreign judgment in a cross-border civil dispute
- 10:30 **Working on the practical task (with refreshments)**
In small working groups
- 12:00 **Discussion of the workshop results in plenary**
- 13:00 **Closing remarks and key takeaways**
- 13:15 End of the seminar

Programme may be subject to amendment. The content of this seminar represents the views of the author only and is his/her sole responsibility. The European Commission does not accept any responsibility for use that may be made of the information it contains.

Objective

The aim of this seminar is to provide basic knowledge and skills on legal argumentation, research and writing persuasive judgments in accordance with the principles of a fair trial.

This training event is designed as a workshop based on solving practical exercises with legal and linguistic components in small groups and individually on how to build, structure and write a judgment in a cross-border dispute.

Who should attend?

Court staff and bailiffs from EU Member States who need to apply EU law procedures to fulfil judicial or procedural functions. Participation is only possible upon nomination by the project partners.

Your contacts



Anastasia Patta
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Terms and conditions of participation

Selection

1. Participation is subject to selection and free of charge. The number of places available is limited (20 places). Participants should have a working knowledge of English.
2. Interested court staff may register via their respective national training institutions. Interested bailiffs may register via UEHJ. Applications should be submitted before **2 December 2024**. A response will be sent to every applicant after this deadline. **We advise you not to book any travel or accommodation before you receive our confirmation.**

Travel and accommodation

3. Participants will receive a fixed contribution towards their travel and accommodation expenses and are asked to book their own travel and accommodation. The condition for payment of this contribution is to sign all attendance sheets at the event. No supporting documents are needed. The amount of the contribution will be determined by the EU unit cost calculation guidelines, which are based on the distance from the participant's place of work to the seminar location and will not take account of the participant's actual travel and accommodation costs.
4. Travel costs from outside Germany: participants can calculate the contribution to which they will be entitled on the European Commission website (<https://era-comm.eu/go/calculator>). The distance should be calculated from their place of work to the seminar location.

For those travelling within Germany, the contribution for travel is fixed at €64 (for a distance between 50km and 400km). Please note that no contribution will be paid for travel under 50km. For more information, please consult p.10 on <https://era-comm.eu/go/unit-cost-decision-travel>.
5. Accommodation costs: international participants and national participants travelling more than 50km one-way will receive a fixed contribution of €119 per night for up to three nights' accommodation. For more information, please consult p.13 on <https://era-comm.eu/go/unit-cost-decision-travel>.
6. Successful applicants will be sent the relevant claim form and information on how to obtain payment of the contribution to their expenses. Please note that no payment is possible if the registered participant cancels their participation for any reason.

Other services

7. Beverages consumed during the event, one lunch and one joint dinner are offered by ERA. No per diems will be offered.

Participation

8. Participation at the whole seminar is required and participants' presence will be recorded.
9. A list of participants including each participant's address will be made available to all participants unless ERA receives written objection from the participant no later than one week prior to the beginning of the event.
10. The participant will be asked to give permission for their address and other relevant information to be stored in ERA's database in order to provide information about future ERA events, publications and/or other developments in the participant's area of interest.
11. A certificate of attendance will be sent after the end of the seminar.

Project partnership

Beneficiaries

European Judicial Training Network (EJTN)

Belgium – Judicial Training Institute

Bulgaria – National Institute of Justice

Romania – National School of Clerks

Associated partners

European Union of Judicial Officers (UEHJ)

Austria – Federal Ministry of Justice

Croatia – Judicial Academy

Czech Republic – Judicial Academy

Estonia – Estonian Prosecutor's Office

Finland – National Courts Administration

France – National School for Clerks

Lithuania – National Courts Administration

North Macedonia – Academy for Judges and Public Prosecutors "Pavel Shatel"

The Netherlands – Training and Study Centre for the Judiciary

Poland – National School of Judiciary and Public Prosecution

Slovenia – Ministry of Justice, Judicial Training Centre

Spain – Centre for Legal Studies